

## **Minutes of Scarning Parish Council Meeting held online on 21 September 2020**

Present: C Farnham (Chair), T Abel, F Bradford, S Bunn, C Druce, C Hewson, I Semmons, M Steward. In attendance: N Hartley (Parish Clerk) Cllr P Hewett (Breckland Council) Cllr W Richmond (Norfolk County Council). One member of the public.

### **1 Public Participation**

Cllr Farnham questioned when the mobile library service will return to Scarning and if so whether it could be extended to the Draytonhall Lane estate. Cllr Richmond will make a request.

### **2 Report from District Councillor**

Councillors had received a copy of a report from Cllr Turner (Breckland Council). The report noted that a public consultation to review Breckland Council's Licensing policies will close on 9 October. Breckland Council has adopted a new policy enabling vulnerable and disabled people to access new funding.

### **3 Report from County Councillor**

Cllr Richmond (Norfolk County Council) advised the Council that he has £6,000 in his Local Member Highways Budget that is available for small scale highways projects in the parish.

### **4 Apologies**

Apologies were received from Cllr Parsons and Cllr L Turner (Breckland Council).

### **5 Declarations of Interest**

None.

### **6 Minutes**

It was **RESOLVED** to approve and sign (as soon as practicable) the minutes of the meeting held on 20 July 2020 as a true and accurate record.

### **7 Matters Arising**

Councillors were asked to send their photographs for the parish website. Delivery of the noticeboard near the school has been delayed. A further quote was awaited for the safety surfacing at the Ted Ellis play area.

Cllr Hewson advised that he has returned the Speed Watch application form and that he has six volunteers to form a group.

## 8 Planning

### 8.1 Parish Council comments sent to Breckland Council

41 Allwood Avenue Two storey extension to side of property	3PL/2020/0635/HOU No objection
Pennymeadow Nursery, Podmore Lane Demolition of sun lounge and erection of rear extension	3PL/2020/0871/HOU No objection
Brookside Barn, Brookside Farm, Chapel Lane Construction of three bay cartshed	3PL/2020/0850/HOU No objection

### 8.2 Breckland Council decisions

1, Lawrence Cottages, Daffy Green Two bay car port	3PL/2020/0654/HOU Approved
Former Dereham Water Supplies International Ltd Conversion of office to a dwelling and erection of garage; conversion of workshop to two dwellings	3PL/2019/0901/F Approved
Land to the rear of Brooke Lea, Podmore Lane Stable block to the rear of Brook Lea	3PL/2020/0543/F Approved
Pennymeadow Nursery, Podmore Lane Demolition of sun lounge and erection of rear extension	3PL/2020/0871/HOU Approved

## 9 Finance

### 9.1 The following payments were made in accordance with the Budget:-

- Chq 102184 TOP Garden Services, grass cutting in churchyard, £450 (Section 137)
- 102185 TOP Garden Services, cutting verges & Water Meadows playing field, £531
- 102186 TOP Garden Services, cutting verges & Water Meadows playing field, £531
- 102187 N Hartley, reimbursed cost of Council's Zoom subscription (August & September, £28.78)
- 102188 N Hartley, reimbursement for Microsoft subscription for Parish Council laptop, £59.99

102189 HMRC, clerk's PAYE. £81.07  
102190 N Hartley, backdated salary (to April 2020) and amended standing order, £69.60  
102191 Jemco, Caution Water sign for water meadows, £23.12  
102192 Jemco, replacement Childrens Play Area sign for smaller play area, £21.61  
102193 Ladywell Accountancy Services, payroll services, £75  
102194 Mansfield Fencing, new gate and other works at Water Meadows, £535  
102195 Jemco, replacement outdoor fitness equipment sign, £32.68

9.2 The meeting received a report of Actual to Budgeted expenditure

### **10 Water Meadows Management Plan**

The Council received and approved a copy of the updated Water Meadows Management Plan.

### **11 New Bus Shelter at Dereham Road/Chestnut Road**

The Council received three quotes to install a bus shelter at Dereham Road/Chestnut Road under the Parish Partnership Scheme. It was **RESOLVED** to appoint G W Shelter Solutions.

### **12 Bus Shelter at Dereham Road/Chestnut Road**

It was **RESOLVED** to appoint G W Shelter Solutions to repair the damaged panels in the bus shelter at Dereham Road.

### **13 Electrical Inspection Programme**

It was **RESOLVED** to appoint TT Jones Electrical to carry out an Electrical Inspection Programme on the Council's street lights and for the clerk to carry out more regular checks of the posts.

### **14 Litter Pickers**

Cllr Hewett (Breckland Council) offered to purchase eight more litter pickers for use in the parish. A village litter pick is to be held on October 3.

### **15 Parish Partnership Scheme 2021/22**

The Council considered proposals for the Parish Partnership Scheme. It was **RESOLVED** to install a bus shelter outside the Village Hall.

## **16 Black Horse Close to Hill Rise Footpath**

The Council had received an estimated cost of £22,000 to install a Trod next to the footpath. It was **RESOLVED** not to proceed. The Council believes the hedge needs cutting twice a year from Black Horse Close to Podmore Lane. The Council considered whether it could employ a contractor to carry out one of the cuts and for the landowner to do the other cut.

Cllr Richmond was asked to find out if there is a bye-law relating to the distance a hedge must be from the footpath. This is in relation to the section of path from Black Horse Close to Hill Rise.

It was **RESOLVED** to ascertain the above re any bye-law and to write to the landowners asking if they would consider cutting the hedge twice a year. If not, the Council will consider the appointment of its own contractor to carry out the second cut.

## **17 Items for Budget 2021/22**

The Council received the following items for inclusion in the Budget/precept for 2021/22:-

Refurbishment of the Youth Shelters on the Water Meadows.

Multi use goals at the Water Meadows play area.

An outdoor table tennis table at the Water Meadows play area.

Replacing play equipment on the village playing field.

A solar light at the Black Horse Close/Dereham Road bus shelter.

The Council will ascertain ownership of land at Cooper Terrace with a view to planting trees and tidying part of this area.

Improvements to the footpath at Scarning Fen. Cllr Abel will make an assessment.

## **18 Scarning Beacon**

Cllr Farnham noted that the second edition of the Beacon will be printed shortly.

## **19 Items for inclusion in the next agenda**

As above under Items for Budget 2021/22.

## **20 Next Meeting**

It was noted that the Village Hall is closed for the foreseeable future due to Covid 19. The Council agreed to continue to hold its meetings online.

The next meeting will be at 7pm on 19 October.

There being no further business the meeting closed at 9pm.