

Minutes of Scarning Parish Council Meeting held in Scarning Village Hall on March 21 2022

Present: S Bunn (Chair), T Abel, M Blackburn, C Farnham, C Geary, C Hewson, T Mallard, M Steward. In attendance: Cllr P Hewett (Breckland Council) Cllr W Richmond (Norfolk County Council). N Hartley (Parish Clerk) Eight members of the public.

Public Participation

The Council was asked for an update regarding a replacement Youth Shelter on the Water Meadows. It was noted that this is one of the items the Parish Council will be discussing at a meeting with Breckland Council.

It was suggested that a Coffee Morning be held in support of the Ukraine. A date was set for 23 April.

1 Apologies for Absence

Apologies were received from Cllr F Bradford, who was unwell and Cllr L Turner (Breckland Council).

2 Report from District and County Councillors

Cllr Hewett (Breckland Council) noted that Breckland Council is formally calling for sites as part of the Local Plan Review. This will run from 4 April to 20 May. More information can be found on Breckland Council's website.

Cllr Richmond (Norfolk County Council) noted that the new Scarning road signs have been installed. Cllr Farnham was thanked for his help with the beacon logo.

Cllr Richmond was asked about the removal of the Norfolk County Council gritting signs later this year and whether a plan was in place to have them removed. He did not give a definite answer.

The Clerk was asked to write to Norfolk County Council asking for the hedge to be cut back in front of the old Black Horse.

3 Declarations of Interest

Cllr Abel in his planning application (item 7.1)

Cllrs Farnham and Hewson as trustees of Scarning Playing Field Committee (item 6).

4 Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on 21 February 2022 as a true and accurate record.

5 Matters Arising

None.

6 Proposal from the Village Hall Trust regarding parking on Scarning Playing Field

A proposal was put forward for twenty car parking spaces on the Shipdham Lane Playing Field in front of the pavilion. It was noted that cars park on either side of Dereham Road and that the Village Hall only has five spaces for cars. Cars also park on Shipdham Lane and Park Lane when football matches are held on the playing field. It was noted that additional car parking will benefit the church, the Village Hall and the playing field by providing better off road parking.

It was noted that the Parish Council has set its Precept for 2022/23. It was proposed that funding for a car park be raised over a period of time. It was noted that funding is not available for this project. The Village Hall Trust will save money toward the project. The Playing Field Committee will also raise money toward the project.

The Parish Council **AGREED** in principle to support the proposal. It was noted that the Council will need a Consultation Process to be carried out throughout the parish.

7 Planning

7.1 Applications considered:-

Land at Pennymeadow Nursery, Podmore Lane	3PL/2022/0251/F
Erection of new dwelling and detached garage with ancillary accommodation above and external staircase	No objection

7 Miller Close	3PL/2022/0254/HOU
Two storey side extension and front porch, following demolition of conservatory	No objection

8 Finance

8.1 The following payments were approved in accordance with the Budget:-

N Hartley, clerk's salary, £810.57

N Hartley, reimbursement of annual subscription & domain cost to Wix for Council website, £116.86

S Goldsworthy, reimbursement for flowers for flower box, £24.16

N Hartley, reimbursement of expenses, £214.34
N Hartley, reimbursement for stamps for Parish Council, £7.92
Norfolk Association of Local Councils, training course, £54
Scarning PCC, refreshments for participants in Litter Pick (March 5), £27.60
Scarning Village Hall, hire of the Village Hall, £120

8.2 The Council had received the following payments:-

T Rudling, rent of area at Fir Acre, £5
Scarning Playing Field Committee, annual rent of Shipdham Lane Playing Field, £0.05

8.3 The meeting received a report of actual expenditure to budgeted expenditure

8.4 It was **RESOLVED** to appoint SCS Accounting as the Council's Internal Auditor

9 Clerk's Report

A copy of the Clerk's report is attached to the Minutes.

10 Internal Control Policy

It was **RESOLVED** to approve the Internal Control policy.

11 Risk Management Policy

It was **RESOLVED** to approve the Risk Management policy.

12 Health and Safety Risk Assessment Report

It was **RESOLVED** to approve the Health and Safety Risk Assessment report.

13 Standing Orders

It was **RESOLVED** to approve the Standing Orders without amendment.

14 Financial Regulations

It was **RESOLVED** to approve the revised Financial Regulations with an amendment of items 5 and 6 to reflect that the Council is making payments via online banking.

15 Update from Breckland Council on the Council's lease of Scarning Water Meadows

It was noted that the chair, the clerk and Cllr Mallard will meet Asset Management regarding the lease of the Meadows. One of the councillors suggested that the Parish Council should hand back responsibility for Lucy's Meadow and Lucy's Meadow North to Breckland Council. No decision was taken regarding this as the chair, clerk and Cllr Mallard are meeting Asset Management. Cllr Hewett said he would attend the meeting with Asset Management.

16 Appointment of a contractor to cut Lucy's Meadow and the main meadows in 2022

It was **RESOLVED** to hold this in abeyance until after the meeting with Breckland Council.

17 Initial proposal regarding fencing and grazing on Scarning Water Meadows

It was **RESOLVED** to hold this in abeyance until after the meeting with Breckland Council.

18 Proposal for a Youth Club

Cllr Mallard asked if this could be held over to the April meeting.

19 Update on leasing the former Highway Surveyors Land at Chapel Lane

Cllr Abel advised that Mr Page did not wish to lease the land. It was **RESOLVED** that the Parish Council will leave the land without a tenant.

20 Proposal to cut the hedge on Dereham Road

Norfolk County Council will be pulling the undergrowth from the bottom of the hedge between Black Horse Close and Hill Rise, but Cllr Richmond noted the landowner is responsible for cutting the hedge. It was **RESOLVED** to wait to see what effect this has and to then decide if the Council will pay a contractor to cut back the hedge where it falls onto the path and restricts use of the footpath.

21 Proposal to widen the Dereham Road footpath

Cllr Richmond (Norfolk County Council) said the footpath could be widened under the Parish Partnership Scheme. He noted that he had asked for the footpath to be resurfaced between Podmore Lane and the school. The Council noted this is not the part of the footpath it understood was to be resurfaced. The Council asked Cllr Richmond if the footpath can be resurfaced between Black Horse Close and Hill Rise, not from Podmore Lane to the school.

22 Bright Ideas for Scarning

It was **RESOLVED** to approve a document for the parish website and the Parish Council website explaining the Council's response to the various ideas put forward.

23 Information from the Green Lane Association

The Council received an email from the Green Lane Association.

24 Queen's Jubilee

Cllr Farnham noted the next meeting is on March 23. He asked the amount that has been budgeted for the event.

25 Community Car Scheme

Cllr Farnham asked the clerk to find out what needs to be done to have Scarning included in the Dereham Community Car Scheme.

26 Items for Inclusion in the Next Agenda

A proposal for a Youth Club

The footpath between Black Horse Close and Hill Rise

The lease of the Water Meadows

27 Next Meeting

The next meeting will be in the Village Hall at 7pm on April 11. This is the Annual Parish Meeting. It will be followed by the usual Parish Council meeting at 7.30pm.

There being no further business, the meeting was closed at 9.15pm.

Clerk's Report (March 2022)

The Broadway

Norfolk County Council has programmed to have the offlets cleaned and jetted (Job 222542). The Give Way sign will be repaired (222537)

Deer Signs

Norfolk County Council has agreed the location for two signs when exiting and entering the older part of the village. We are waiting for an installation date.

Dereham Road 'Dips'

The 'dips' have been programmed (Job 222556 and 222555).

Dereham Road/Hall Cottages

Norfolk County Council had cleared the drains outside 1 Hall Cottages to help prevent flooding. This has subsequently been programmed for a 'hotbox repair' to slope the road towards the gully (NCC Job 222538). NCC has also programmed to have the gully cleaned and jetted (Job 222543).

Graffiti

The graffiti on the Council bin by Ted Ellis play area. I have asked Tom Mansfield to remove.

WATER MEADOWS

Ditches

The Parish Council is responsible for the maintenance of the ditches under the terms of the lease. I have met Sam Brown of Norfolk Wildlife Trust.

Lucy's Meadow North

Lucy's Meadow has been cut and cleared. Lucy's Meadow North was to have been cut on 14 February, but Asset Management claim the Parish Council is responsible for tree maintenance on the site.

Site work

I met a Reparations worker from Norfolk County Council to see if he could provide help with general tasks on the meadows. Unfortunately, he has come back as follows. 'At the moment I am afraid I can't commit to doing the work required due to general logistics/equipment etc, but will keep the work in mind and may be able to get back to you in the future if that is okay.'

Table Tennis Table

Tim Abel to install.

Ted Ellis Walk

I've asked the Mansfields to remove graffiti from the dog bin. I have chased as this has not been done as yet.