

**Minutes of Scarning Parish Council meeting
held online on 13 December 2021**

Present: F Bradford (Chair), T Abel, M Blackburn, C Farnham, C Geary, C Hewson, T Mallard, M Steward. In attendance: N Hartley (Parish Clerk) No members of the public.

Public Participation

None.

1 Apologies for Absence

Apologies were received from Cllr Bunn, and Cllrs W Richmond (Norfolk County Council), L Turner (Breckland Council) and P Hewett (Breckland Council).

2 Report from District and County Councillors

No councillors were present.

3 Declarations of Interest

Cllr Abel in the planning application 3PL/2021/1526/F.

4 Minutes

It was **RESOLVED** to approve and sign as soon as practicable the minutes of the meeting held on 15 November 2021 as a true and accurate record.

5 Matters Arising

None.

6 Planning

6.1 Breckland Council decisions:-

Hope Springs, Dereham Road
First floor side extension

3PL/2021/1403/HOU
Approved

Chestnut Lodge, Dereham Road

3PL/2021/1064/F

Conversion of barn and part of dwelling to provide two dwellings, inc rear extensions.
Cart Lodge converted to provide further accommodation in association with existing

dwelling, together with infill extension between dwelling and cart lodge inc new access arrangements Approved

Scarning Grange, Dereham Road 3PL/2021/1330/F
Change of use of land to garden, relocation of tennis court with tennis pavilion.
Proposed extension to form drive through/porch
Approved

Scarning Grange, Dereham Road 3PL/2021/1331/LB
Change of use of land to garden, relocation of tennis court with tennis pavilion.
Proposed extension to form drive through/porch
Approved

23 Allwood Avenue 3PL/2021/1462/HOU
First floor extension over garage and utility
Approved

Asam Investments Ltd, 3 Scarning Fen 3PL/2021/1260/F
Erection of dwelling
Approved

6.2 Application considered

Land at Pennymeadow Nursery, Podmore Lane 3PL/2021/1526/F
New dwelling and garages with ancillary accommodation over (Amended scheme - dwelling re-orientated) No objection

7 Finance

7.1 The following payments were approved in accordance with the Budget:-

N Hartley, clerk's salary, £1,376.05
Lights4Fun, additional lights for Christmas tree, £47.50
Scarning Village Hall, hire of hall to 30/11/21, £170
N Hartley, reimbursement for Council printer ink, £103.74
NGF Play, repairs to Blackthorn Drive play area, £632.06
Mid-Norfolk Conservation Volunteers, clearance of Water Meadows, £65
Norfolk Parish Training & Support. new councillor course, £40
Eon, unmetered street light electricity, £166.11

7.2 The following payment had been received:-

Breckland Council, Green Grant for Leds for the Council's street lights, £500

7.3 The meeting received a report of Actual to Budgeted expenditure

7.4 Cllr Farnham noted he had carried out his Internal Control Officer's report and that everything was in order.

8 Clerk's Report

The meeting received a copy of the Clerk's report. The report is attached to these minutes.

9 Filming at Meetings

It was **RESOLVED** to approve a Filming at Meetings document.

10 Grants Policy

The Council considered amendments to its Grants policy. It was **RESOLVED** to approve the amended document.

11 Cleaning the Council's bus shelters

The Council considered quotes to clean three of its four bus shelters. It was **RESOLVED** to approve Skwegii Window Cleaners to carry out the work and to clean first the shelter at Black Horse Close.

12 Beacon Newsletter

The Council further discussed printing of copies of the Beacon. It was thought the Council should adopt a more green policy and to minimise the use of paper and ink. It was **RESOLVED** to print four copies, each to be placed in a re-useable folder. The copies to be placed in the church, the phone box by the Village Hall, the Co-op and the school. If residents would like their own printed copy, the Council will ask for £3 per copy. The clerk's contact details will be on each copy of the folder.

13 Terms of Reference with Scarning Playing Field Committee

The meeting considered a proposal to document the Terms of Reference between the Parish Council and Scarning Playing Field Committee. It was **RESOLVED** to draw up a document making clear who is responsible for the maintenance and upkeep of the different facilities on the playing field.

14 Beacon (Dereham Road)

The Council considered a proposal to relocate the Beacon from Dereham Road lay-by to the Shipdham Lane playing field. It was **RESOLVED** that there is no need to move the beacon and that its location part way between the newer and older parts of the village is the best location.

15 Request from Scarning PCC to cut the churchyard grass in 2022

The Council considered a request from Scarning PCC to cut the churchyard grass in 2022. It was **RESOLVED** that the Council will cut the grass in 2022 and to use the same contractor.

16 Bright Ideas for Scarning proposals

The Council will consider further proposals in the new year. Each councillor will submit five proposals through the clerk for discussion at each meeting. The Council will produce a list of the proposals setting out which of them it can achieve and which it cannot (together with the reasons it cannot achieve them).

17 Queen's Jubilee 2022

Cllr Mallard noted that the next meeting regarding the Jubilee will be in March 2022 as there is nothing further that can be done at this time.

18 Speed Watch group

Cllr Geary noted that further training will take place in February. The Council **RESOLVED** to pay £30 for the hire of a venue for the training.

19 Draft Budget for 2022/23

It was **RESOLVED** to approve the Budget for 2022/23, as submitted by the Budget Committee and to maintain the Precept at £38,000.

20 Defibrillator

The Council had been asked by the Village Hall Trust who was responsible for repairing a floodlight above the phone box/defibrillator. The Council agreed that it was only responsible for covering the electricity costs.

21 Items for inclusion in the next agenda

Further items from Bright Ideas for Scarning.

Location of the Covid plaque.

The rental of the former Highway Surveyors Land at Chapel Lane.

22 Next Parish Council Meeting

The next Parish Council meeting will be held on January 17, 2022 at 7.30pm.

A resolution was passed under the Public Admission to Meetings Act 1960, to exclude members of the public and press from the meeting to allow discussion of the following confidential item.

23 Sale of former Highway Surveyors land at Chapel Lane

The Council considered further a proposal to buy the former Highway Surveyors land at Chapel Lane. It was acknowledged that the land is a parish asset and there is no necessity to sell it. It was **RESOLVED** that the Council did not wish to sell the land. At the January meeting, the Council will consider the current rental agreement and will review the rent.

There being no further business, the meeting was closed at 9pm.

Clerk's Report (December meeting)

Beacon (Dereham Road lay-by)

Norfolk County Council has given permission to move the beacon/install a new beacon in a more central position. Bunnings to supply new post. Chris Farnham and Tim Abel to install. A new tree to be planted in place of the beacon. A proposal to be put at the meeting to move the beacon to a different location.

Fen Road

William Richmond met Norfolk County Council re plans to build up the bank at the junction of Fen Road and the Broadway. He may have an update.

Footpath at Scarning Fen

William Richmond met Norfolk County Council to review the work at the Stone Road entrance to the Fen footpath. He may have an update.

Highways Issues

I am waiting to hear back from Norfolk County Council re the following:-

A request from Scarning PCC to repair/resurface the pavement outside Scarning church between the lay by to the left of the church and the gates next to Chapel Lane.

Cutting back the hedge outside the old rectory where it overhangs the lay by and possible drainage issues in the layby.

Cutting back the undergrowth/hedges on Dereham Road (opposite Chestnut Road).

The condition of the pavement outside 1 and 2 Hall Cottages.

Who is responsible for 'pushing back' the hedge next to 1 Hall Cottages/Saints View but on the Shipdham Lane side where the hedge has been cut recently.

Speeding

We received the following from the Police:-

I have raised this with the local Beat Managers and am aware that our Roads Policing Officers were in the area on 29 September. You will also be pleased to learn that I also raised this on the behalf of the Scarning Parish Council at the Dereham SNAP Meeting and this has been adopted as one of the SNAP Priorities, so I am hopeful that you will see more of a presence over the coming weeks.

Temporary closure of Green Lane

Green Lane has been closed. Norfolk County Council has been asked to make Green Lane into a public footpath/bridleway (Minute 14 - meeting 21 June 2021). They are waiting to see what happens after Green Lane is closed over this autumn/winter.

WATER MEADOWS

Lucy's Meadow

Lucy's Meadow has been cut and cleared. Lucy's Meadow North is to be cut later (date to be agreed).

Main Meadow

The main meadow has been cut and part cleared by Mid Norfolk Conservation Volunteers. Further clearance in January.

Safety Report issues

NGF Play has replaced the swing seats and swing chains as necessary. Awaiting missing caps for the fitness equipment, to be supplied by NGF.

Table Tennis Table

Tim Abel to install in the spring 2022.

Ted Ellis Walk

The Mansfields have been asked to remove graffiti from the Council's Information Board and dog bin.

Toddler Tower

The Mansfields have replaced two rotting planks in tower. The arch has been removed in accordance with the play area safety report.

Youth Shelter

The Mansfields have replaced a broken slat on Youth Shelter and one of the seat planks that had an exposed nail/broken end.

