

Minutes of Scarning Parish Council Meeting held online on 20 July 2020

Present: C Farnham (Chair), T Abel, F Bradford, S Bunn, C Druce, C Hewson, N Parsons, M Steward. In attendance: N Hartley (Parish Clerk) Cllr L Turner (Breckland Council) Cllr P Hewett (Breckland Council) Cllr W Richmond (Norfolk County Council).

1 Public Participation

Cllr Turner reported that the market towns have all been given a 'confidence' boost and assisted with ensuring that social distancing notices, hand sanitisers and so on are in place. Ten thousand meals have been delivered to vulnerable people. New grants have been paid to support local businesses and charities. Local elected members continue to support their towns and hubs as Lockdown eases. The community hubs are winding down, but vulnerable people will still have regular phone calls from their elected councillors. Breckland Council meetings are being held via Zoom for such matters as planning, licensing and so on.

2 Apologies

Apologies were received from Cllr Semmons.

3 Declarations of Interest

Cllr Steward in the planning application 3PL/2020/0654/HOU.

4 Minutes

It was **RESOLVED** to approve and sign (as soon as practicable) the minutes of the meeting held on 15 June 2020 as a true and accurate record.

5 Matters Arising

Council members will provide photographs for the Parish Council website. The clerk was asked to write to the residents of the Black Horse asking them to cut back their hedge as it has been noted that wheelchair users and people with prams cannot use the footpath.

6 Planning

6.1 Breckland Council decisions

47 Hawthorn Drive
3PL/2020/0532/LU

Demolition of conservatory and construction of single storey rear extension
Approved

6.2 Applications considered

Land to the rear of Brook Lea, Podmore Lane 3PL/2020/0543/F
Proposed stable block to the rear of Brook Lea
It was noted the work had already been carried out. The Parish Council
approved this as a retrospective application.

1 Lawrence Cottages, Daffy Green 3PL/2020/0654/HOU
Erection of a 2 bay car port No objection

7 Finance

7.1 The following payments were made in accordance with the Budget:-

Chq 102169 TOP Garden Services, grass cutting in churchyard, £180 (Section 137)
102170 TOP Garden Services, cutting verges and Water Meadows playing field
(May), £531.00
102171 TOP Garden Services, grass cutting in churchyard, £180 (Section 137)
102172 TOP Garden Services, cutting verges and Water Meadows playing field
(June) £531.00
102173 N Hartley, reimbursement of expenses, £225.04
102174 Norfolk County Council, part payment for installation of a new bus
shelter at Dereham Road/Chestnut Road, £2,200
102175 Scarning VC Primary School, reimbursement for replacement
defibrillator battery and pads, £375.60
102176 SCS Accounting Solutions, Internal Audit fee, £120
102177 Norfolk Parish Training & Support, new councillor induction courses,
£80
102178 N Hartley, reimbursement for purchase of Parish Council laptop,
£455.57
102179 N Hartley, reimbursement for cost of Council's Zoom subscription,
£28.78
102180 Norfolk Parish Training & Support, new councillor induction course, £40
102181 T T Jones Electrical Ltd, street light maintenance, £55.97
102182 Eon, street lighting unmetered supplies, £215.62
102183 Jemco, new play area signs Water Meadows, £37.82

7.2 Payment received

Slimming World, ad for website, £10

7.3 The meeting received a report of Actual to Budgeted expenditure

8 New Bank Signatories

It was **RESOLVED** to appoint Cllrs Druce and Semmons as new cheque signatories.

9 Scarning Water Meadows

The Parish Council had received correspondence from Breckland Council regarding the Parish Council's request to install benches on the Water Meadows and at Lucy's Meadow. Breckland claimed that maintenance issues were not being dealt with on the Meadows, but was unable to provide specific details of what this meant other than an issue with part of the fence around the Ted Ellis play area. The Parish Council had dealt with a litter issue over lockdown and at the request of Breckland Council had cleared back the Danger Water signs from the scrapes. Cllr Turner and Cllr Hewett will investigate further.

10 Schools

The Parish Council received a request for Forest schools to use the Water Meadows to conduct lessons about wildlife and the environment. It was **RESOLVED** to approve this request and for the applicant to seek the consent of Breckland Council.

11 Parish Council Open Day

The Council considered a proposal for a Parish Council Open Day to be held next spring. It was **RESOLVED** to plan for this event and at the same time to look into a proposal for Drive in cinema show on the Meadows in 2021.

12 Gorse Close Litter Bin

The Parish Council had received a request from a resident to move the dog/litter bin on the edge of the Water Meadows at Gorse Close due to the smell coming from the bin which has no lid. It was **RESOLVED** to move the bin next to the other bin currently on site and to monitor usage.

13 Youth Shelter

The Parish Council had received correspondence from a resident regarding one of the Youth Shelters on the Water Meadows. It was also noted that some large graffiti had been painted on the roof of the shelter. It was **RESOLVED** that the Council did not approve demolishing the Youth Shelter and that it should continue to provide facilities for teenagers. Cllr Parsons volunteered to repaint the whole shelter. The Council will review this matter at its next meeting.

14 Ted Ellis Play Area

The Council considered the surfacing at the small play area off Ted Ellis Way. It was **RESOLVED** to obtain three quotes for Fibrefall to be installed around each goal.

15 Water Meadows Sub Committee

The Council considered the establishment of a sub-committee regarding the replacement of the Scarning Water Meadows play equipment and the play areas in general. It was **RESOLVED** to appoint Cllrs Bradford, Semmons and Stewards to the sub committee.

16 Scarning Playing Field

Cllr Hewson had received a safety report regarding the play equipment on Scarning Playing Field. There were a number of repairs needing to be carried out. It was **RESOLVED** that Cllr Hewson will obtain quotes for the works to be done.

17 Street Lights

The Council considered a proposal for a Street light electrical inspection programme. It was **RESOLVED** to obtain a price for a report on the structural integrity of the lamp posts as well as all the electrical equipment and the lights.

18 Parish Noticeboards

The Council considered a proposal to relocate two parish noticeboards. It was **RESOLVED** to move the Cooper Terrace noticeboard into a more prominent position in the lay-by. It was **RESOLVED** to buy and install a new noticeboard next to the side entrance into the school.

19 Community Speed Watch

Cllr Hewson proposed the establishment of a Community Speed Watch group. The clerk was asked to contact the Police for further information.

20 Footpath

The Council considered a proposal to widen the footpath and install a TROD from Black Horse Close to the Village Sign lay-by and to proceed with this in three sections over three years. It was **RESOLVED** to consider at the next meeting as a proposal under the Parish Partnership Scheme. The clerk will contact Highways to see if the Parish Council can carry out the work itself.

21 Newsletter

Cllr Farnham provided an update regarding the newsletter. The aim is to produce the first newsletter in September.

22 Bus Shelter Dereham Road/Gorse Close

In view of the damage to the panels it was **RESOLVED** to install a new side panel on the bus shelter.

23 Items for Next Agenda

Proposals for the Parish Partnership Scheme.
Autumn litter pick.

24 Next Meeting

It was agreed to hold the next meeting on September 21 at 7pm.

There being no further business, the meeting was closed at 8.45pm.