

## **Minutes of Scarning Parish Council Meeting held online on 7 December 2020**

Present: C Farnham (Chair), T Abel, F Bradford, S Bunn, C Druce, C Hewson, I Semmons, N Parsons, M Steward. In attendance: N Hartley (Parish Clerk) Cllr L Turner (Breckland Council) Cllr P Hewett (Breckland Council).

### **1 Public Participation**

None.

### **2 Report from District Councillor**

Cllr Hewett (Breckland Council) reported that an interim Chief Executive has been appointed to consider the future look of Breckland Council in the next six months.

### **3 Apologies**

Cllr W Richmond (Norfolk County Council).

### **4 Declarations of Interest**

Cllr Farnham declared an interest in Item 12, as he is a trustee of the Playing Field Committee.

### **5 Minutes**

It was **RESOLVED** to approve and sign as soon as practicable the minutes of the meeting held on 16 November 2020 as a true and accurate record.

### **6 Matters Arising**

The clerk noted that the Parish Council will have no payment to make in respect of a new school crossing sign on Dereham Road. Cllr Richmond's budget will cover half of the cost and Norfolk County Council will pay the remainder.

Cllr Farnham noted that the website subcommittee has received a quote of about £400 to revamp the village website. Richard Allen has been carrying out work to the site.

### **7 Planning**

Applications considered

Woodstock, Dereham Road Retrospective permission for garage conversion to annexe, proposed extension to front of annexe	3PL/2020/1338/HO No objection
Brambly Hedge, Shipdham Lane Rear extension, two storey side extension to both sides (one to include an annex) general alterations	3PL/2020/1351/HOU No objection
Willow Pond Farm, Church Farm Lane Single storey side extension to form a garage	3PL/2020/1355/HOU No objection

## **8 Finance**

8.1 The following payments were made in accordance with the Budget:-

- Chq 102228 NGF Play Ltd, replacement Outdoor Fitness equipment sign, £294  
 102229 GW Shelter Solutions, replacement panels Dereham Road bus shelter (eastbound), £215.83  
 102230 GW Shelter Solutions, installation of Dereham Road/Chestnut Road bus shelter under Parish Partnership Scheme, £6,277.20  
 102231 Realise Futures, purchase of bench for Water Meadows, £771.29  
 102232 HMRC, clerk's PAYE, £167.40  
 102233 David Bracey, safety report Blackthorn Drive play area, £120  
 102234 Fenland Leisure Products Ltd, safety surfacing at Ted Ellis play area, £2,784

8.2 The following payment was noted as being received

Norfolk County Council, contribution to new bus shelter at Dereham Road-Chestnut Road under Parish Partnership scheme, £2,615.50

## **9 Clerk's Report**

The clerk noted that the football goals at the Blackthorn Drive play area have been relocated. A decision is awaited regarding the Council's application for match funding for a new fence and gates at the play area. Lucy's Meadow has been cut and cleared. A new surfacing has been laid at the Ted Ellis play area. The new bench and litter bin will be installed shortly. The New Inn lay-by litter bin has been moved to a more prominent position near the pavement. A new Parish Council noticeboard has been erected near the entrance to the school. The solar light will be installed shortly next to the Dereham Road/Black Horse Close bus shelter.

## **10 Scarning Beacon Newsletter**

Cllr Farnham noted that there had been some additions to the subscriber list and that he was seeking to attract advertisers.

## **11 School Parking**

The Council considered a request regarding parking outside Scarning School on the double yellow lines. It was **RESOLVED** to ask the Police to make an informal visit at dropping off and/or collection times.

## **12 Scarning Playing Field Committee**

The Playing Field Committee requested £486.65 for repairs to the swings. It was **RESOLVED** to make the payment.

It was **RESOLVED** to install an Outdoor Table Tennis table on the Playing Field.

## **13 Safety Report (Blackthorn Drive Play Area)**

The annual safety report noted some low to medium risk works to be carried out. Norfolk Games and Frames has been asked to carry out the necessary works in accordance with the report.

The self weighted rower was broken beyond repair. The cost of a new rower is £2,361. It was **RESOLVED** to purchase a replacement rower.

## **14 Beacon (Dereham Road lay-by)**

It was noted that the Beacon in the Dereham Road lay-by is rotten at the base. Cllrs Farnham and Abel will take up the Beacon and store.

## **15 Draft Budget 2021/22**

The Council considered its draft Budget for 2021/22. £2,000 was added in respect of play equipment at the Water Meadows, increasing the total Budget to £38,000. A final decision on the Budget and Precept will be taken at the January 2021 meeting.

## **16 Flower Boxes**

It was **RESOLVED** to white stain the flower boxes at either end of the village. Cllr Parsons volunteered to carry out the work.

## **17 Highway Surveyors Land – Podmore Lane**

Cllr Abel noted that he had been asked if the Highway Surveyors Land at Podmore Lane was for sale. The clerk will write to the Charity Commission.

### **18 Items for inclusion in the next agenda**

Update on Highway Surveyors Land (Podmore Lane).

### **19 Next Parish Council Meeting**

The next Parish Council meeting will be held online on 18 January 2021 at 7.30pm.

There being no further business, the meeting was closed at 8pm.