

**Minutes of Scarning Parish Council Meeting
held in the Village Hall on 15 July 2019**

Present: C Farnham (Chair), T Abel, F Bradford, C Hewson, J Magrath, Patricia Page, Philip Page, N Parsons. In attendance: Cllr W Richmond (Norfolk County Council) Cllr L Turner (Breckland Council) Mr N Hartley (Parish Clerk). Two members of the public.

The meeting commenced with a period of Public Participation. Cllr Turner noted that Breckland Council is carrying out a review of how Section 106 monies are decided upon.

1 Apologies

Apologies were received from Cllr Steward.

2 Declarations of Interest

None.

3 Minutes

It was resolved to approve and sign the minutes of the meeting held on 17 June 2019 as a true and accurate record.

4 Matters Arising

It was noted that James Walker is stepping down from Scarning Conservation Volunteers and that henceforth the group will cease. The Parish Council will work out what happens to the shed and the mower, as well as any monies remaining in the Volunteers' bank account that relates to the Parish Council. The clerk will liaise with Norfolk Wildlife Trust about ongoing works.

5 Finance

5.1 The following payments were made in accordance with the Budget:-

Chq 102073 Thinking Rural, payroll services, £24
102074 T T Jones Electrical Ltd, street lighting maintenance, £55.25
102075 N Hartley, reimbursement of expenses, £257.46
102076 N Hartley, backdated salary payment from April 2019, £121.76
102077 HMRC, clerk's PAYE, £10.80
102078 AON Services, second grass cutting payment, £1,296.00
102079 NPTP, purchase of Good Councillor guide, £4
102080 Viking, office supplies, £181.92
102081 Eon, unmetered lighting supplies, £215.62
102082 TOP Garden Services, grass cutting in churchyard, £180 (Section 137)
102083 Norfolk Parish Training, chairmanship course, £32

5.2 The following payment had been received

HMRC, VAT refunded, £1,623.37

5.3 The meeting received a report of Actual Expenditure to Budgeted Expenditure

5.4 The Internal Control Officer noted that he had carried out the necessary checks and that everything was in order.

6 Planning

6.1 Breckland Council decisions

Former Dereham Water Supplies Ltd, Bradenham Lane

3PL/2019/0056/F

Conversion of existing office to a dwelling and erection of garage; conversion of existing workshop building to three dwellings and erection of garage; erection of two houses and garages Plan amended to include additional parking and turning Refused

7 Appointment of the Council's Internal Auditor

It was **RESOLVED** to appoint SCS Accounting as the Council's Internal Auditor.

8 Commemoration of former members of Scarning Playing Field Committee

Cllr Hewson addressed the meeting as Chairman of the Playing Field Committee. He noted that the Committee needs to plant at least three trees and that it was thought some of these should be dedicated to former members of the Playing Field Committee. It was noted that this is a matter for the Playing Field Committee to determine.

9 Scarning Playing Field Committee

Cllr Hewson addressed the meeting as Chairman of the Playing Field Committee. The Committee has submitted its accounts to the Charity Commission. It was noted that an informal entrance on to the Playing Field has been created from a house on Jessopp Close. It was also noted there is already an existing informal entrance from the Watlings. Cllr Hewson will write to the residents at Jessopp Close.

Cllr Hewson noted that the Committee is considering extending the car park on the playing field to have an entrance and exit (the exit to be at Park Lane). The clerk was asked to contact

Norfolk Community Foundation for an initial discussion as to whether this would be eligible for a grant application.

10 Telephone Box

The Village Hall Trust made a request of £1 a week to cover maintenance of the phone box. It was **RESOLVED** to make this annual payment and to proceed with moving the phone box.

11 Water Meadows Lease

It was **RESOLVED** to accept renewal of the lease in respect of Scarning Water Meadows.

12 Trees

Cllr Parsons provided an update regarding applying for trees through the Woodland Trust, most of which the Council would like to plant on the edges of Scarning Water Meadows and some in the lay-bys at Cooper Terrace, School Plain and the Beacon lay by. The clerk will write to Breckland Council to obtain permission in respect of the Water Meadows.

13 Parish Partnership Scheme

It was **RESOLVED** to put forward two proposals. One for a bus shelter on Dereham Road at the stop near the Village Hall. The other for a bus shelter on Dereham Road, near Chestnut Road.

14 Parish information

The Council discussed means of promoting its work and the activities of the various village organisations. Cllr Turner noted that Shipdham has four village forums organised by its Breckland councillors. Cllr Hewson offered to man a Parish

Council table at the coffee mornings. Cllr Turner is happy to promote the parish. The clerk will approach the Co-op to see if a noticeboard can be placed outside its shop at Riverside. The clerk will write to the school to see if inclusion of Council meetings can be put in its newsletter.

15 Next Agenda

The following were noted for inclusion in the next agenda:-

An update on tree planting and Scarning Playing Field Committee.

A Village fete.

Parish information.

A litter pick.

16 Next Meeting

The next Parish Council meeting will be on Monday September 16 at 7.30pm in Scarning Village Hall.

There being no further business, the meeting was closed at 9pm.