

Minutes of Scarning Parish Council Meeting held in Scarning Village Hall on July 11 2022

Present: F Bradford (Chair), T Abel, M Blackburn, C Farnham, C Hewson, T Mallard, M Steward. In attendance: N Hartley (Parish Clerk). Two members of the public. The meeting was simultaneously live streamed as a test. A member of the public attended the meeting in this manner.

Public Participation

A minute's silence was held for former Parish Council Chair, Alan Nurse. The Council was asked if there was more work to be done on the footpath between Podmore Lane and the school. The Council believes there is. It was noted that the footpath next to Dereham Road/Chestnut Road has been cleared, but there are brambles near the bus shelter. Mrs Goldsworthy offered to cut these back. Cllr Abel said he will clear the overhanging branches near the bridge. The Council was asked if any volunteers had come forward to carry out smaller tasks for the Council. No volunteers have come forward as yet. The Council will put notices on the noticeboards. The speed with which Breckland Council had repaired the damage to the bridge on the Water Meadows was noted. The Council will advise Breckland Council. The bin by the Dereham Road/Chestnut Road bus shelter has been pulled off its mounting. The Council will have it repaired.

1 Apologies for Absence

Apologies were received from Cllrs Bunn and Geary (Parish Council), Cllrs Hewett and Turner (Breckland Council), and Cllr Richmond (Norfolk County Council).

2 Report from Norfolk County Councillor

Cllr Richmond (Norfolk County Council) sent the following report. Four speed roundel road markings have been installed on Dereham Road and one on Draytonhall Lane near the Dereham Road junction. Cllr Richmond will report two more similar locations on Dereham Road and Draytonhall Lane where these need to be installed. He has reported the uneven surface near the Draytonhall Lane junction with the A47 and asked for it to be resurfaced. He is awaiting feedback regarding this from Norfolk County Council.

The Council will ask for an update on the tasks carried out by the Rangers in June. The Council will see if it can obtain dates when the various works that have been assigned job numbers will be carried out.

3 Declarations of Interest

None.

4 Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on June 20, 2022 as a true and accurate record. The minutes were signed by the Chair.

5 Matters Arising

The footpath between Podmore Lane and Chapel Lane has been cut. The Council will see if the work was carried out by Norfolk County Council.

6 Planning

6.1 Bay Tree House, 2 Jessopp Close 3PL/2022/05557/HOU
Remove conservatory to rear and erect single storey rear extension Approved

6.2 Application considered

Chestnut Lodge, Dereham Road 3PL/2022/0735/HOU
Extension and conversion of outbuilding to provide additional accommodation for the
existing dwelling No objection

7 Finance

7.1 The following payments were approved in accordance with the Budget:-

N Hartley, clerk's salary, £851.30

N Hartley, reimbursement of photocopier ink, £69.73

Scarning Village Hall, hire of hall for Parish Council meetings (April-June) and Jubilee meetings, £135

TT Jones Electrical Ltd, street lighting maintenance, £57.54

N Hartley, reimbursement for purchase of Council mobile phone, £89

N Hartley, reimbursement of expenses, £239.91

East Anglian Air Ambulance, donation from Queen's Jubilee, £225 (Section 137)

SCS Accounting Solutions, payroll services, £18

Vue It Training, computer courses, £80

Logic Red Web Design Ltd, annual domain cost (scanning.info) £25

Abel Groundwork, install concrete pad for Table Tennis Table on Blackthorn Drive playing field, £1,600

7.2 The meeting received a report of Actual Expenditure to Budgeted Expenditure

8 Clerk's Report

A copy of the Clerk's Report is attached to the minutes. The Council noted the graffiti on the Water Meadows equipment and will contact the Reparations Officer for help in its removal. It was noted that a Youth Club will not stop anti social behaviour. A proposal for a Youth Club will be discussed at the Council's September meeting.

9 Hedge Cutting from Black Horse Close to Podmore Lane

The Council considered quotes from two contractors. It was **RESOLVED** to appoint Aon Services to flail-cut and clear the footpath.

10 Cutting Vegetation at Chestnut Road/Rushmeadow Road

It was noted there is no lighting on the length of footpath adjacent to the Dereham Road near Chestnut Road/the allotments from Rushmeadow Road. It was **RESOLVED** to contact Norfolk County Council to see if lighting can be installed to improve public safety.

The Council will also ask Norfolk County Council to cut back this area to make it safer. It was **RESOLVED** that if Norfolk County Council will not cut it, the Parish Council will obtain quotes and consider this further at its next meeting.

11 Update on Surrender of Lease of Scarning Water Meadows

Breckland Council has requested a Surrender document from its solicitors. The Council is awaiting this and for a new lease to be prepared in respect of the two play areas. The Council will obtain legal advice if necessary regarding the Surrender document.

12 Lease of former Broadway Allotments

It was **RESOLVED** to agree a revised lease of the former Broadway Allotment site. The Council had taken advice regarding the rent. It was **RESOLVED** to increase the rent to £375pa.

13 Highway Surveyors Land at Chapel Lane

The Council had taken advice regarding the rent. It was **RESOLVED** to increase the rent to £15pa and to offer the tenancy to its former tenant Mr S Eagle. The tenant is to be responsible for tree maintenance.

14 Highway Surveyors Land at Daffy Green

The land is currently not let. The Council is in contact with the previous tenant's solicitor and is awaiting an update from them regarding their plans.

15 Purchase of Litter Bag Hoops

It was **RESOLVED** to purchase six hoops for the Council's litter picks.

16 Excel Course

It was **RESOLVED** to share the cost of an Excel course for the clerk with Carbrooke Parish Council.

17 Council Play Areas

The Council will meet residents over improvements to its play equipment.

18 Soil Mound

The Parish Council is concerned that when it rains the soil from a mound outside Hall Cottage/Shipdham Lane might spill into the nearby drains. It was **RESOLVED** to ask the residents to remove the soil mound.

19 Items for inclusion in the next agenda

Cutting the area near the footpath at Dereham Road/Chestnut Road.

Update on meeting residents regarding new play equipment

Proposal for a Youth Club (September meeting).

20 Next Meeting

The next meeting of the Council will be in the Village Hall at 7.30pm on August 15, 2022.

There being no further business, the meeting was closed at 9pm.

Clerk's Report (July 2022)

A47/Fen Road Slip Road

Norfolk County Council has inspected and will clear the ditches/drains to prevent flooding.

The Broadway

Norfolk County Council has programmed to have the offlets cleaned and jetted (Job 222542). The Give Way sign will be repaired (222537).

Dereham Road 'Dips'

The 'dips' have been programmed (Job 222556 and 222555).

Graffiti

The Mansfields have been unable to remove the graffiti on the Council bin on Ted Ellis Walk. The graffiti on the bin by the Ted Ellis play area has been removed.

Litter Bins

The new bins have been installed on the Shipdham Lane playing field and at Dereham Road/Coach Lane. The bin on Chapel Lane has been reset.

Public Footpaths

I have requested that Norfolk County Council mark out the footpath from Podmore Lane to Chapel Lane (reference ENQ 900209372).

I have asked Norfolk County Council to replace the Public Footpath signs from Church Farm Lane to Washbridge (reference ENQ900209375).

Rangers Visits

I have asked William Richmond to see if he can obtain an answer from the Ketteringham depot about updates following the Rangers visits. If the Parish Council can be given an update to what works were and were not carried out when the Rangers visited on 13 June, then we can report any outstanding issues on the County Council website. I have reported to Norfolk County Council online the ongoing problems with flooding on Fen Road, next to the junction with the A47 (reference ENQ900209923).

Solar Light

The battery in the light next to the bus shelter at Dereham Road/Chestnut Road has been replaced.

WATER MEADOWS

Bridge

The fencing around one of the bridges has been pulled off. Breckland Council have attended to.

Gate

One of the gates at the Ted Ellis play area has been pulled off its hinges. The Mansfields will install a new gate, as it cannot be repaired.

Graffiti

There is graffiti on the bench near the stream. I have asked the Mansfields to remove. There is also graffiti on the picnic bench by the enclosed play area.

Outdoor Fitness Rower

It looks like the rower may have been deliberately broken. One of the bolts is missing. Norfolk Games & Frames will repair.

Outdoor Fitness Equipment Sign

One of the signs is to be replaced. The existing sign is still in place.

Picnic Bench

One of the outer pieces on the picnic bench near the enclosed play area has been removed. Tim Abel removed the screws that were sticking out. I am ordering a replacement part from Realise Futures.

Table Tennis Table

Tim Abel has installed the base. The table will be added.