

Minutes of Scarning Parish Council Meeting held in Scarning Village Hall on April 11 2022

Present: F Bradford (Chair), M Blackburn, S Bunn, C Farnham, C Geary, C Hewson, T Mallard. In attendance: N Hartley (Parish Clerk) Three members of the public.

Public Participation

The Council was asked if it was aware of the Wendling Beck Project.

The Council was asked if it had considered making its meetings available online. The Council will discuss this at its next meeting.

1 Apologies for Absence

Apologies were received from Cllr Steward, who was unwell, Cllr Richmond (Norfolk County Council) and Cllrs Hewett and Turner (Breckland Council), who were attending other meetings. Cllr Abel did not attend.

2 Report from District Councillors

The Breckland councillors were attending another Council meeting and were unable to attend.

3 Declarations of Interest

None.

4 Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on 21 March 2022 as a true and accurate record.

5 Matters Arising

None.

6 Planning

6.1 Parish Council comments sent to Breckland Council

Chestnut Lodge, Dereham Road
Variation of conditions 4,5,7, 8 and 12 on 3PL/2021/1064/F

3PL/2022/0232/VAR
No objection

7 Finance

7.1 The following payments were approved in accordance with the Budget:-

N Hartley, clerk's salary, £959.30

SCS Accounting, payroll services, £18

Norfolk Parish Training & Support, annual membership fee, £380

N Hartley, reimbursement for photocopier ink cartridge, £31.15

T T Jones Electrical Ltd, street light maintenance contract, £58.78

Npower, street lights, £363.89

Top Garden Services, grass cutting Scarning churchyard, £90 (Section 137)

Top Garden Services, verge cutting & Scarning Water Meadows, £265.50

C Farnham, purchase of display board and bunting for Jubilee 2022, £304.93

8 Clerk's Report

A copy of the Clerk's report is attached to the minutes.

9 Annual Asset Report

The Council received a copy of the annual Asset Report. It was **RESOLVED** to reset the dog bin on Chapel Lane and to replace the bin on Dereham Road/Chapel Lane. The litter bin on Shipdham Playing Field needs to be replaced, but the Council will see first if a new bin could be moved closer to the car park for Serco to empty.

10 Update from Breckland Council on the Council's lease of Scarning Water Meadows

Cllr Bradford noted that a meeting has been set with Asset Management for April 19. The Council will discuss the results of this meeting at its meeting on May 16 and will consider whether it wishes to retain the lease of the site.

11 Appointment of a contractor to cut Lucy's Meadow and the main meadows in 2022

This was carried forward to the May meeting pending the Council's meeting with Asset Management, but it was **RESOLVED** to provisionally book the Council's contractor for this year.

12 Initial proposal regarding fencing and grazing on Scarning Water Meadows

This was carried forward to the May meeting pending the Council's meeting with Asset Management.

13 Proposal for a Youth Club

Cllr Mallard put forward a proposal for a Youth Club. She noted that a Youth Club has just started in Dereham. She will make enquiries at the school to ascertain possible demand for a Youth Club and initiate a survey. The Parish Council is supportive of the idea of a Youth Club. Cllr Mallard will provide an update at the Council's June meeting.

14 Tenancy of the former Highway Surveyors Land at Daffy Green

It was **RESOLVED** to send the tenant a letter regarding a continued tenancy.

Cllr Hewson suggested the Council may wish to map out its land with posts on this site and the former Highway Surveyors land at Chapel Lane. The Council will consider the rent of all its land at its meeting in May.

15 Resurfacing of the footpath on Dereham Road

The Parish Council noted that work has commenced on the footpath and that there are already signs of improvement.

It was noted that the Council had received a reply from Norfolk County Council regarding the hedge outside the old Black Horse pub. The owner of the property is to replant the hedge.

16 Jubilee 2022

Cllrs Farnham and Blackburn noted that meetings are being held every fortnight. The Council has agreed a Budget for the Jubilee of £2,000 and where possible invoices will be made payable to the Parish Council. Invoices for items that cannot be invoiced directly to the Council will be reimbursed on receipt of relevant invoices. All activities will be free. A timetable of events is to be issued. A First Aid course is to be held to qualify volunteers as First Aiders. If there is spare capacity on the course, the Council will open it to businesses and will make a charge in order to recoup some of the expense of the course.

17 Banking

Cllr Bradford said she will no longer make payments for the Council online following the conclusion of the monthly meeting and that it may take a few days to process the payments. Cllr Bunn agreed that should Cllr Bradford be unavailable he will make the payments.

A suggestion for the clerk to hold petty cash was put forward. It was **RESOLVED** that this is not required.

18 Items for inclusion in the next agenda

Rent review of the Parish Council's land.

Update on the Jubilee

Community Car Scheme

19 Next Meeting

The next meeting of the next Parish Council will be in the Village Hall at 7.30pm on 16 May.

There being no further business, the meeting was closed at 8.45pm.

Clerk's Report

The Broadway

Norfolk County Council has programmed to have the offlets cleaned and jetted (Job 222542). The Give Way sign will be repaired (222537)

Deer Signs

Norfolk County Council has installed two signs when exiting and entering the older part of the village.

Dereham Road 'Dips'

The 'dips' have been programmed (Job 222556 and 222555).

Dereham Road/Hall Cottages

Norfolk County Council had cleared the drains outside 1 Hall Cottages to help prevent flooding. This has subsequently been programmed for a 'hotbox repair' to slope the road towards the gully (NCC Job 222538). NCC has also programmed to have the gully cleaned and jetted (Job 222543). There has been some patching of the footpath.

Graffiti

The graffiti on the Council bin by Ted Ellis play area. I have asked Tom Mansfield to remove.

WATER MEADOWS

Ditches

The Parish Council is responsible for the maintenance of the ditches under the terms of the lease. I have met Sam Brown of Norfolk Wildlife Trust.

Lucy's Meadow North

Lucy's Meadow has been cut and cleared. Lucy's Meadow North was to have been cut on 14 February, but Asset Management claim the Parish Council is responsible for tree maintenance on the site.

Table Tennis Table

Tim Abel to install.