

**Minutes of Scarning Parish Council Meeting  
held in the Village Hall on 21 January 2019**

Present: W Brown (Chair), T Abel, F Bradford, S Faulkner, J Magrath, M Steward.

Cllr W Richmond (Norfolk County Council) Cllr P Hewett (Breckland Council)

Mr N Hartley (Parish Clerk) Five members of the public.

The meeting commenced with a period of Public Participation. Concerns were expressed over the proposed siting of the red telephone box and that it would lead to vandalism and anti social behaviour.

Mr Walker noted that he would like to continue Scarning Conservation Volunteers. The DBS mower will continue to be held by him and made available for use by other village organisations. It was confirmed that the mower is the property of Scarning Conservation Volunteers.

The clerk noted that Wensum Valley Trust has agreed to part fund cutting the meadows for the next two years.

Mr Steward noted the lack of a newsletter in the parish. Members of the Council gave the reasons for the withdrawal of the newsletter. The Council will discuss how it can disseminate parish information at its next meeting.

**1. Apologies for absence**

Apologies were received from Cllr Farnham, who was on holiday; Cllr Turner, due to a personal and pecuniary interest in planning application of Caring Homes Group; Cllrs Page, who were unwell.

**2. Declarations of Interest**

None.

### 3. Minutes

The minutes of the meeting held on 19 November 2018 were approved and signed by the Chairman as a correct record without amendment.

### 4. Matters Arising

None.

### 5. Planning

#### 5.1 . Breckland Council decisions

Mr C Harris, 26 Welden Road  
3PL/2018/1286/HOU  
Erection of a boundary fence (retrospective)  
Approved

East of England Co-Operative Society, Swaffham Road  
3PL/2018/1237/VAR  
Variation of conditions 7 & 8 on 3PL/2008/1305/F regarding  
trading & delivery hours

Approved

#### 5.2 Applications considered

Caring Homes Group, Oak Manor, Dereham Road  
3PL/2018/1289/O  
Permission for the development of 24 assisted care bungalows  
within the grounds of Oak  
Manor Care Home

The Council agreed subject to a restriction that the properties cannot be sold as private residences. The Council would object if this condition was not imposed.

Mr N Parsons, 5 Park Lane (land adjacent)  
3PL/2019/0002/F

Proposed dwelling and associated parking

No objection, subject to adequate on site parking being available so that residents are not parking on the road.

## 6. Finance

6.1 The following payments were made in accordance with the Budget:-

Chq 102020 Thinking Rural, payroll services, £12

102021 TOP Garden Services, re cheque 102013  
incorrect amount banked

(Section 137) £80

102022 Wensum Valley Electrical, install Christmas tree  
lights, £78

102023 A Newton, cut and clear Scarning Water  
Meadows, £560.40

102024 R Eagle, remove cuttings from Lucy's Meadow,  
£90

102025 NGF Play Ltd, maintenance of outdoor fitness  
equipment, £324

102026 Mansfield Fencing, repair works to small play  
area, £550

102027 T T Jones Electrical Ltd, street light maintenance,  
£54

102028 Eon, unmetered street lights, £176.56

102029 D Bracey, play area safety report, £120

102030 Thinking Rural, payroll services, £12

102031 Jemco, signs for play area, £

102032 Mansfield Fencing, make and fit new noticeboard  
Allwood Avenue, £130

6.2 The following payments were received

Cash, sale of First World War memorial booklet, £25  
Norfolk County Council, refund from Parish Partnership  
Scheme, £5,000

6.3 The meeting received a report of Actual Expenditure to  
Budgeted Expenditure.

### 7. Complaints Procedure

The Council reviewed its Complaints Procedure without  
amendment.

### 8. Data Protection policy.

The Council reviewed its Data Protection policy without  
amendment.

### 9. Data Protection Privacy Notice

The Council reviewed its Data Protection Privacy Notice without  
amendment.

### 10. Disciplinary and Grievance policy.

The Council reviewed its Disciplinary and Grievance policy  
without amendment.

### 11. Equality policy.

The Council reviewed its Equality policy without amendment.

### 12. General Data Protection Regulations

The Council reviewed its General Data Protection Regulations without amendment.

13. Health and Safety\_policy.

The Council reviewed its Health and Safety policy without amendment.

14. Lone Working\_policy.

The Council reviewed its Lone Working policy without amendment.

15. Openness and Transparency\_policy.

The Council reviewed its Openness and Transparency policy without amendment.

16. Press and Media\_policy.

The Council reviewed its Press and Media policy without amendment.

17. Training and Development\_policy.

The Council reviewed its Training and Development policy without amendment.

18. Red Telephone Box

It was RESOLVED to site the red telephone box near the entrance to Black Horse Close. The Council RESOLVED to site the box at the end of March and to give it an initial three month

trial.

### 19. Scarning Playing Field Committee Grant

Mr Steward explained that he will be retiring as Chairman of the Committee and that the treasurer is also stepping down. He noted there was uncertainty about the Committee's future and whether it can continue to be run as a voluntary organisation. It was RESOLVED to hold £3,000 in the Council's account which can be made available to the Committee if necessary. The Committee will be holding a meeting in April and reporting to the Council's April meeting.

### 20. Safety Report

The Council considered the play area safety report. It was RESOLVED to carry out the recommended works and to instruct a contractor.

### 21. Subscriptions

It was RESOLVED to continue membership of NALC and NPTS in 2019/20.

### 22. Next Meeting

The next Parish Council meeting will be on Monday 18 February 2019 at 7.30pm.

There being no further business, the meeting was closed at 8.15pm.

